



## Application Checklist for Professional Member (PM) designation

### Components of application Stage One:

- Fully Completed and signed application form
- Payment of fee
- Completed Release of Information Authority
- 3 copies of a DVD of a keynote presentation (or link to a web based video)
- Sufficient examples of marketing materials for assessment to be made on professionalism and expertise
- Sufficient examples of products for assessment to be made on professionalism and expertise
- Completed summary spreadsheet of five years of work and income using the approved template

### Stage Two

During the assessment, all applicants will be asked to provide detailed information on specific months within their application. These details will be subject to verification by an auditor external to NSAA.